



Park House Primary School

Privacy notice – parent, family & teacher association (PTFA)

Park House Primary School are fortunate to have a PTFA that helps support our school with social and fundraising activities.

The PTFA is a separate organisation to the school, so we have to take account of our Data Protection obligations.

The PTFA promotes its activities using social media and contacts with families. As a school, we will share those events using our school media and communication platforms.

Why do we need to collect personal data

To provide communication contact with the PTFA and to put names on hoodies or prizes.

What will it be used for

We will keep email addresses, parent/carers names and contact numbers. These are shared with the PTFA upon completion of consent to share within our admission form.

How long will we keep it

Whilst your child/ren attend the school.

How will we store it

Electronically on the school Management Information System

Will it be shared with others

It will be shared with the chairperson of the PTFA.

Your data protection rights

For more information about how data is collected, stored, used, and protected, please see our data protection policy which can be found on our website: <https://park-house-primary-school.secure-primariesite.net/policies>

You will find details about your rights and how to access data we hold, and what to do if you are not satisfied or wish to complain.

<https://park-house-primary-school.secure-primariesite.net/data-protection-privacy-notice/>

Requesting access to your personal data

Under data protection legislation, parents and pupils have the right to request access to information about them that we hold. To make a request for your personal information, or be given access to your child's educational record, contact Mrs S Kavanagh, Headteacher, on admin@parkhouse.derbyshire.sch.uk

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at <https://ico.org.uk/concerns/>.

Contact

If you would like to discuss anything in this privacy notice, please contact Mrs S Kavanagh, Headteacher, on admin@parkhouse.derbyshire.sch.uk

Our **DPO is John Walker** whose contact details are below.

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