

Park House Primary School – Web Version



FGB Minutes 6th March 2025 – 6.00pm

Agenda Item:			Lead by:	Actions:
FGB 03.25.01	Welcome/Apologies for absence/Vacancies	<p>Present: S Kavanagh, L Key, M Dore, R Allen, Z Thorpe, T Faulkner, L Smithies, L Inglis, D Faulkner, C Ellis, C Lesser, J Hardy</p> <p>Apologies: R Coulson (family), O Robinson (work), L Ellis (work)</p> <p>Clerk: J Swift</p> <ul style="list-style-type: none"> ➤ The Governors welcomed new parent governor C Lesser to the meeting. 	Chair	
FGB 03.25.02	Vacancies, Training and Monitoring	<ul style="list-style-type: none"> ➤ The Clerk reported that there are no vacancies on the Board. ➤ Induction training is to be arranged for L Inglis and C Lesser. 	Clerk	
FGB 03.25.03	Minutes of the Previous meeting	<ul style="list-style-type: none"> ➤ The Minutes from the 23rd January Meeting were read, agreed and signed as a true record. ➤ FGB 01.25.05 – Class Dojo – Staff would like to keep Dojo. A copy of the protocols have been sent to parents. Breaches by parents will result in a letter and a ban. 	Chair	
FGB 03.25.04	Declarations of Interest	<ul style="list-style-type: none"> ➤ None ➤ The new Governors have signed the Business Interest Forms. 	Chair	

Signed by Chair..... Dated:

<p>FGB 03.25.05</p>	<p>Staffing</p>	<p>*CONFIDENTIAL ITEM REMOVED* ➤ Resignation received *CONFIDENTIAL ITEM REMOVED*</p>	<p>Head</p>	
<p>FGB 03.25.06</p>	<p>Special Educational Needs</p>	<p>*CONFIDENTIAL ITEM REMOVED* ➤ The school has a lot of pupils with SEND at the moment ➤ An admissions appeal is underway *CONFIDENTIAL ITEM REMOVED*</p>	<p>Head</p>	
<p>FGB 03.25.07</p>	<p>Schools Financial Values Standard Audit</p>	<p>➤ The Head talked through the report that the Governors had received prior to the meeting. Governors agreed the document and it was signed by the Chair</p>	<p>Head</p>	
<p>FGB 03.25.08</p>	<p>Finance</p>	<p>➤ The Head reported that the next Governors Meeting will be for the setting of the Budget. ➤ The Catering figure may be different but the Head has not received any further details. The Governors are happy to keep the dinner prices the same. ➤ Positive Play – waiting for more details. ➤ Vertas landscaping is not too good a service for the cost but school cannot opt out at this stage as 6 months’ notice has to be given. ➤ Governors agreed to the services. ➤ <u>Governors asked about National Insurance – this is budgeted for. The Support Staff uplift is government funded. The Teaching Staff uplift will not be government funded.</u> ➤ Imprest – the Head reported that the Imprest allocation is on a card and school would like to increase the limit to</p>	<p>Head</p>	

Signed by Chair..... Dated:

		£1,000 – Governors agreed		
FGB 03.25.09	Safeguarding and Behaviour	<ul style="list-style-type: none"> ➤ The Single Central Record has been updated and the 2 new Governors need to do a DBS. *CONFIDENTIAL ITEM REMOVED* ➤ Exclusion and Suspension Policy – Read, agreed, adopted and signed ➤ There are 7 EHCP's in school. ➤ There are 23 SEND pupils of which 7 have EHCP's 	Head	
FGB 03.25.10	Academies	<ul style="list-style-type: none"> ➤ The Head would like a separate meeting to discuss Academies. Governors Agreed 	Head	
FGB 03.25.11	Inventory	<ul style="list-style-type: none"> ➤ None 	Head	
FGB 03.25.12	Health and Safety / Accident Book	<ul style="list-style-type: none"> ➤ All injuries incurred by staff from pupils is being recorded. ➤ Buildings – The holes have been dug, examined and filled in. A heating duct was found and it contained low grade asbestos. This is safe as long as there is no further digging along the line of the heating duct. ➤ There is not a conclusive reason for the cracks but clay soil, 2 large trees, leaking drains and other sources of water could all be part of the problem. ➤ The surveyor suggests Heli fix Heli bars from above the problem and downwards to stabilise the walls. ➤ The Head is liaising with DCC to see if the insurance will cover the cost of the work. 	Head	
FGB 03.25.13	GDPR	<ul style="list-style-type: none"> ➤ A potential breach but when discussed with the DPO it was not deemed a data breach. 	Head	

Signed by Chair..... Dated:

FGB 03.25.14	Correspondence	<ul style="list-style-type: none"> ➤ The Margaret Shepherd Funding Legacy – Every 3 years school can apply for £1,000. This year the Head has applied for funding First Aid Training for Years 1 to 6. This will cost £780. The Funding Legacy would welcome an application from the school if they would like parents to be trained in First Aid. The Head will run a survey to see what parents would be interested. ➤ Staff resignation from Mrs Mills. Governors wish her well. 	Clerk	
FGB 03.25.15	Any Other Business	<ul style="list-style-type: none"> ➤ A Governor asked about the progress of the new website. ➤ Website – the vast majority of the content has been transferred over. Hopefully it will be launched to parents after Easter. ➤ DFE produce attendance monitoring this report was shared with Governors. ➤ Dukes Barn Meeting 31st March 2025 	Chair	
FGB 03.25.16	Confidential Items	<ul style="list-style-type: none"> ➤ Staffing ➤ SEND needs ➤ Suspensions 	Chair	
FGB 03.25.17	What have we achieved tonight that will improve the outcomes for the children in our school	<ul style="list-style-type: none"> ➤ Buildings are safe ➤ Reviewed SFVS 	Chair	

Signed by Chair..... Dated:

		<ul style="list-style-type: none"> ➤ Reviewed SEND ➤ Agreed contracts and Service levels ➤ Policy – Suspension and Exclusion 		
FGB 03 25.18	Date and time of next meeting	➤ Full Governing Body Meeting 3 rd April 2025 at 6.00pm	Clerk	

Meeting closed at 19.09

Signed by Chair..... Dated: