

Park House Primary School



FGB Minutes 3rd April 2025 – 6.00pm - Confidential Items Removed

Agenda Item:		Lead by:	Actions:
FGB 04.25.01	Welcome/Apologies for absence/Vacancies	Chair	<p>Present: S Kavanagh, L Key, R Allen, Z Thorpe, O Robinson, L Smithies, C Ellis, L Ellis, J Hardy</p> <p>Apologies: R Coulson (family), M Dore (work), L Inglis (work) C Lesser (medical), D Faulkner (work), T Faulkner (work)</p> <p>Clerk: J Swift</p> <ul style="list-style-type: none"> ➤ The Clerk asked R Allen to Chair the meeting in the absence of the Chair and Vice-Chair. Governors were welcomed to the meeting by R Allen. ➤ The Clerk reported that there are no vacancies on the Board at the present time. ➤ The Clerk reported that 3 Governors have their terms of office due to expire R Allen (exp July 2025), L Smithies (July 2025) and C Ellis (Sept 2025).
FGB 04.25.02	Minutes of the Previous meeting	Chair	<ul style="list-style-type: none"> ➤ The Minutes from the 6th March Meeting were read, agreed and signed as a true record.
FGB 04.25.03	Declarations of Interest	Chair	<ul style="list-style-type: none"> ➤ None
FGB 04.25.04	SAT's Arrangements	Deputy	<ul style="list-style-type: none"> ➤ The SAT's will commence on Monday 13th May and run for 4 mornings. A Governor would be needed each morning for the full morning to ensure that the instructions are adhered to. ➤ Monday – J Hardy, Tuesday – L Ellis, Wednesday – R

Signed by Chair..... Dated:

		<p>Allen and Thursday – L Smithies.</p> <ul style="list-style-type: none"> ➤ The Deputy Head will keep Governors informed of dates and times. 		
<p>FGB 04.25.05</p>	<p>Staffing</p>	<p>*CONFIDENTIAL ITEM* C Ellis asked to leave the meeting <ul style="list-style-type: none"> ➤ Resignation. Governors agreed C Ellis returned to the meeting</p> <p>Confidential items removed</p> <ul style="list-style-type: none"> ➤ The next inset day is for report writing and the one after is for the transition meetings between the staff in school. ➤ The Head reported that Dojo messaging had improved. 	<p>Head</p>	<p>Head - Letter to I Hopkins</p>
<p>FGB 04.25.06</p>	<p>Budget Setting</p>	<ul style="list-style-type: none"> ➤ The Head reported that the Budget had taken into account the permanent exclusion. ➤ The four-year forecast starts off with a carryforward of £119,556.00 and ends with a deficit of £160,722.00 The School needs to lose 40 hours of TA time this year. Some TA contracts are temporary and may not be renewed. There could be retirement of staff. ➤ The number of children on roll drops over the 4-year period. A pupil space is worth £4,000. ➤ Money has been spent on the investigation work. Two trees need to be cut back (DCC £2,000), Trueman quote is lower. ➤ Pupil Premium, SEND, drops as children move on to Secondary school. ➤ The teachers may strike as Unions disagree over the way funding is not always met by the government. ➤ Sports Premium will, be less due to the falling numbers on 	<p>Head</p>	

Signed by Chair..... Dated:

		<p>roll.</p> <ul style="list-style-type: none"> ➤ Grants are not coming in as quick and some grants are ceasing. ➤ Breakfast and Afterschool Club are breaking even. ➤ There is no Easter sports camp this year. ➤ DFC is ringfenced for buildings and electronic equipment. £6,000 to replace laptops and gate post at the front of school. ➤ The school has approached the Parish Council for funding for some kits for the netball team (£200-£300 to buy kits). ➤ The amount of sickness has also affected the budget but some can be claimed back through the insurance. ➤ Governors agreed the Budget ➤ Governors agreed to sign off the Annex 1 and Annex 5. ➤ Imprest Form A balanced and signed. ➤ <u>Governors asked if the SEND children in Reception Class will stay in school for their full Primary years. The Head reported that this is unknown. The Parents have not had all the full knowledge of what different schools may be available for their needs but now they are getting that information. SEND is underfunded but it has been for some time now. We will just have to wait and see what will happen.</u> 		
FGB 04.25.07	Safeguarding and Behaviour	<ul style="list-style-type: none"> ➤ The Head reported that there no families supported by social care. <p><i>*Confidential item removed*</i></p> <ul style="list-style-type: none"> ➤ <u>Governors asked if Parenting classes would help. Equality and Diversity in Chesterfield may help.</u> ➤ Mobile phones and their usage were discussed at length. 	Head	
FGB 04.25.08	Academies	<ul style="list-style-type: none"> ➤ The Governors would like to wait until after the end of April and perhaps look at dates in June. 	Head	

Signed by Chair..... Dated:

<p>FGB 04.25.09</p>	<p>Verbal Headteachers Report</p>	<ul style="list-style-type: none"> ➤ The Head reported that S Watkinson from the Parish Council had visited the school and discussed giving school 25 hedgehog tunnels and to discuss turning part of the park into a forest school to be used by the school. L Smithies may be able to help with a team to weave the willow for the structures. The school has Public liability insurance for trips but it would need looking at for while children are at forest school. The Head also discussed with the counsellor about putting benches near the climbing wall so that parents can observe the children using the wall. ➤ Early Years observations and environment have been looked at. An action plan has been created by R Swailes with the staff. Communication between staff needs support so everyone knows what is happening. Support has been put in by the Head to relieve the staff at lunchtime twice a week so the staff can have a catch-up meeting. ➤ Year 6 data to be discussed at a later meeting. ➤ Attendance stands at 95.8% with 208 on roll. 9.1% persistent absenteeism. ➤ School have been asked to look at anxiety issues with those who are persistently absent. ➤ C Brierley came into school and looked at floor books with some of the children and was impressed. The school is still in a good place. ➤ The School Fair this year is a community event on the 5th July. The Parish Council is being approached for help with entertainment. The school is asking for £15.00 per outsider stall. Marquees and tables can be borrowed. A Governor suggested that Sheffield Uni could be approached to see if the Flying Teapots are available. 	<p>Head</p>	
<p>FGB 04.25.10</p>	<p>Inventory</p>	<ul style="list-style-type: none"> ➤ None 	<p>Head</p>	

Signed by Chair..... Dated:

FGB 04.25.11	Health and Safety/Accident Book	➤ None	Head	
FGB 04.25.12	GDPR	➤ None	Head	
FGB 04.25.13	Correspondence	➤ I Hopkins letter ➤ Training – L Smithies – Ofsted training	Clerk/Chair	
FGB 04.25.14	Any Other Business	➤ Elections for Chair and Vice-Chair for next meeting ➤ Unpaid leave for the Head for daughters Prom Governors agreed	Chair	
FGB 04.25.15	To Agree Confidential Items	➤ Staffing ➤ Exclusion Panel date	Chair/Head	
FGB 04.25.16	What have we achieved tonight that will improve the outcomes for the children in our school	➤ Budget agreed ➤ Positive reports for school ➤ SAT's monitoring ➤ Community Fair	Chair	
FGB 04.25.17	Date and time of next meeting	➤ Full Governing Body Meeting 3 rd July 2025 at 6.00pm	Clerk	

Meeting closed at 20.05

Signed by Chair..... Dated: