

Park House Primary School



FGB Minutes 23rdn January 2025 – 6.00pm

Agenda Item:			Lead by:	Actions:
FGB 01.25.01	Welcome/Apologies for absence/Vacancies	<p>Present: S Kavanagh, L Key, M Dore, R Allen, Z Thorpe, O Robinson, T Faulkner, L Smithies, L Ellis, L Inglis, D Faulkner, C Ellis</p> <p>Apologies: R Coulson (family), J Hardy(work), C Lesser (medical)</p> <p>Clerk: J Swift</p> <ul style="list-style-type: none"> ➤ The Chair thanked the Head and Governors for rearranging the date of this evenings meeting which was dated for last week. ➤ The Governors welcomed new parent governor L Inglis to the meeting. ➤ The Clerk reported that, there are currently no vacancies on the Governing Body. 	Chair	
FGB 01.25.02	Declarations of Interest and Register of Business Interest	<ul style="list-style-type: none"> ➤ None 	Chair	
FGB 01.25.03	Minutes of the Previous meeting	<ul style="list-style-type: none"> ➤ The Minutes from the 14th November meeting were read, agreed as a true record and signed. ➤ The Minutes from the Pay Committee meeting 14th November were read, agreed as a true record and signed 	Chair	
FGB 01.25.04	Governing Body Matters	<ul style="list-style-type: none"> ➤ Year 5 to Lea Green 01- 02 April 2025 Governors approved 	Chair/Clerk	

Signed by Chair..... Dated:

		<ul style="list-style-type: none"> ➤ Year 6 to Dukes Barn 19-21 May 2025 Governors approved ➤ Monitoring – R Allen to meet with Mrs Cook for Maths update. ➤ Subject Links – paper updated. ➤ Induction – L Inglis may not need to do the Governor Induction Training as they have been a governor previously. C Lesser will need to be booked on a course in the future when a mutual date can be agreed. ➤ Attendance Training -webinar date shared ➤ Suspension Training – the Head reported that the Data Protection Officer could do a meeting/training via teams. L Inglis to look into training on suspension and will report back to the Head ➤ Training on Governor Hub – to be booked through the Head. 		
FGB 01.25.05	Staffing	<p>*CONFIDENTIAL ITEMS REMOVED*</p> <ul style="list-style-type: none"> ➤ Recruitment – Mrs. Newton has joined the Reception team as a TA. ➤ Breakfast and Afterschool Club – 2 people have shown an interest and have been accepted for the permanent hours. ➤ Dojo, Parental Communication – <u>Governors asked if it would be possible for parents to just message the office rather than individual staff – the Head to look into this.</u> <p>*CONFIDENTIAL ITEMS REMOVED*</p>	Head	<p>Head to discuss with staff the future of ClassDojo.</p> <p>Head to look into ways to remove access to messaging functions in ClassDojo.</p>

<p style="text-align: center;">FGB 01.25.06</p>	<p style="text-align: center;">Headteachers Report</p>	<ul style="list-style-type: none"> ➤ The Head reported that L Key had provided the Pupil premium Data on a page and a lot of areas are above National figures. ➤ A new website is needed due to the current one no longer being able to be updated (software related) and a one-off fee has been paid to replace it. The new design has been enclosed with the minutes. A full content transfer is included in the cost. The website could be up and running by February half term. ➤ EYFS data is showing that 20 children have gone backwards according to the data for January compared to the October data. The Head cannot explain the reason but has assured the Governors that the problem is being looked into. ➤ A cluster moderation is done a couple of times per year for all year groups. An EYFS moderator is coming in next week to observe and talk to staff regarding the data – external validation. Ruth Swailes (Early Years Consultant) has liaised with S Kavanagh and will come into school in March to work with Staff. ➤ Phonics – 80% of Year 1 are on track and 1 child in Year 2 will take the assessment again. ➤ A Grandparent has shown interest in reading with the children and Little Wandle. Another Grandparent might also be interested, L Smithies to share the details. ➤ The curriculum in Key Stage 1 is different to Key Stage 2. All staff have a copy of the data. ➤ The school has a small number of SEND and Pupil Premium children, so the percentage per pupil is larger. ➤ Reception Class and Year 4 need a pupil progress meeting, all other classes have been done. ➤ No changes in attendance with 207 children on roll. 1 new child in Reception Class joined in January. ➤ 25 children at first choice for September, budget will be set on that figure. ➤ SMILERS are getting ready for part 2 of their scheme. 	<p style="text-align: center;">Head/Deputy</p>	
---	--	---	--	--

Signed by Chair..... Dated:

		<ul style="list-style-type: none"> ➤ 1 family open to social care – assessment pending. *CONFIDENTIAL ITEM REMOVED* ➤ Behaviour on the whole is good. ➤ *CONFIDENTIAL ITEM REMOVED* <ul style="list-style-type: none"> ➤ The building at the front of school has significant cracks, which were reported 2 years ago but they are getting worse. ➤ A drain survey was requested and has been completed in early January at a cost of £3,000. ➤ Trial pits (holes) are needed and are being done at February half term. School will have to pay the investigatory fees. ➤ Drains had some damage and have been cleaned out. Water is going into the boiler house but no one knows where from. First quote DCC have received of £16,000 for drain remedial work. Trial holes will cost £9,500. £1,100 for surveyor to go into the hole. The initial surveyor report was £1,300. The Catering team will cook off site and import the meal on site for the first day back. The Head has a back up plan in case the work is not completed. ➤ The blue doors will cost £20,200 to replace them but the money has been spent on the investigation work. ➤ The Community Payback Team are due on site during February half term to clear and sort some grounds near the Reception class (remove greenhouse, paint fences etc) ➤ The Infant girls toilet is due to have a cubicle enlarged in February half term. ➤ The school would like to make the Summer Fair a community event as Pilsley is not having a village fete this year. 		
FGB 01.25.07	Policies	<ul style="list-style-type: none"> ➤ Teachers Pay Policy – Adopted and signed 	Head	
FGB 01.25.08	Finance Report	<ul style="list-style-type: none"> *CONFIDENTIAL ITEMS REMOVED* ➤ Building's cost high due to work being carried out. 	Head	

Signed by Chair..... Dated:

		➤ Aprils budget will be set in March. *CONFIDENTIAL ITEMS REMOVED*		
FGB 01.25.09	Health and Safety/Accident Book	➤ Nothing to add	Head	
FGB 01.25.10	Inventory	➤ Nothing to add	Head	
FGB 01.25.11	Academisation	➤ The Head has emailed both Academies to keep them updated. To revisit at another meeting due to time constraints.	Chair	
FGB 01.25.12	Correspondence	➤ None	Clerk	
FGB 01.25.13	Any Other Business	➤ The Head thanked L Key and C Ellis for keeping the school running and helping out when needed.	Chair	
FGB 01.25.14	Confidential Items	➤ Staffing ➤ Dojo ➤ Headteachers Report (Behaviour) ➤ Finance	Chair	
FGB 01.25.15	What have we achieved tonight that will improve the outcomes for the children in our school	➤ Reviewed Data ➤ Staff Health ➤ School buildings	Chair	
FGB 01 25.16	Date and time of next meeting	➤ Full Governing Body Meeting 6 th March 2025 at 6.00pm	Clerk	

Meeting closed at 19.35

Signed by Chair..... Dated: