

Park House Primary School



FGB Minutes 25th April 2024 - 6pm

Agenda Item:			Lead by:	Actions:
FGB 04.24.01	Welcome/Apologies for absence	<p>Present: S Kavanagh, L Key, R Allen, M Dore, J Hardy, R Coulson, O Robinson, L Ellis, C Ellis, L Smithies</p> <p>Apologies: Z Thorpe (work), D Daysh (Appointment), T Faulkner (Work), D Faulkner (Work), C Stone (Work)</p> <p>Clerk: J Swift</p> <ul style="list-style-type: none"> ➤ The Chair welcomed everyone to the meeting ➤ The Clerk reported that the Governing Body has no vacancies. 	Chair	
FGB 04.24.02	Minutes of Previous Meeting	<ul style="list-style-type: none"> ➤ Minutes March 2024 – Agreed as a true record and signed. 	Chair	
FGB 04.24.03	Declaration of Interest	<ul style="list-style-type: none"> ➤ C Ellis and L Ellis to leave the meeting when staffing and academisation are discussed 	Chair	
FGB 04.24.04	SAT's arrangements	<ul style="list-style-type: none"> ➤ The SAT's will take place from Monday 13th May until Thursday 16th May, mornings only. ➤ J Hardy available Monday, R Coulson Tuesday and Wednesday and L Smithies Thursday. ➤ It was noted that someone from the Authority could visit on any of the days. 	Deputy	
FGB 04.24.05	Staffing	<p><i>Mrs C Ellis and Mrs L Ellis left the room.</i></p> <p><i>*Confidential items removed*</i></p>	Head	Head to advertise posts

Signed by Chair..... Dated:

FGB 04.24.06	Academisation	<p>*CONFIDENTIAL ITEM REMOVED*</p> <p>C Ellis and L Ellis returned to the meeting</p>	Chair/Head	Head to organise meetings
FGB 04.24.07	Safeguarding and Behaviour	<ul style="list-style-type: none"> ➤ Safeguarding Audit used the NSPCC Action Plan. The school is good for Safeguarding. Governors agreed and signed ➤ Suspension - A fixed term suspension has been issued to a pupil following incidents of hurting 3 pupils at playtime. ➤ Behaviour - Staff and parents are worried about the behaviour of an individual pupil and are looking at extra support. At the moment another class is accommodating the pupil for support, and it is working well. The pupil will reintegrate with their peers before transition. 	Head	
FGB 04.24.08	Budget Setting	<ul style="list-style-type: none"> ➤ Financially the budget is in a good place. Imprest has been audited and it balanced. ➤ The next 3 years the carry forward is predicted to be positive, but the 4th Year will be a deficit. There is time for all this to change and for the 4th year to be positive. ➤ In 4 years, there is a small deficit, however, some support staff will change due to the children moving up to secondary. ➤ Most of the budget is spent on staffing. Support staff have to be off 21 days before the insurance pays out, for teachers this is 4 days. ➤ The school is overspent on supply staff, but this is offset elsewhere in the budget. ➤ More money than was budgeted is coming in for SEND. 	Head	

Signed by Chair..... Dated:

		the Summer Term.		
FGB 04.24.10	Attendance	<p>➤ Attendance:</p> <ul style="list-style-type: none"> • The Head reported that the school has an increase in unauthorised holidays. • Attendance is almost in line with National. • Five families have had fines put in for. • Persistent absenteeism is getting better. <p>➤ Assessment:</p> <ul style="list-style-type: none"> • Predicted outcomes for Early learning goals are strong for this cohort. • Phonics are making progress and should meet National. This will be shared in late June. • Data still looks strong. • In EYFS, Carolyn Brearley (ASIA) visited and reported that the teaching is good but that there was work to do on the internal environment. Staff are aware and despondent but there are a lot of positives. Carolyn will revisit before the end of the year. <p>➤ Pupil Premium report has been completed by L Key. Good layout of document.</p>	Head	
FGB 04.24.11	Inventory	<p>➤ Nil</p> <p>➤ PAT testing on 2nd May</p>	Head	
FGB 04.24.12	Accident book	<p>➤ Nil</p>	Head	

Signed by Chair..... Dated:

FGB 04.24.13	GDPR	➤ No subject access requests/FOI's.	Head	
FGB 04.24.14	Correspondence	➤ Nil **Confidential item removed**	Clerk/Head	
FGB 04.24.15	Any Other Business	<ul style="list-style-type: none"> ➤ A Governor asked how Dojo was working after 5pm- the Head reported that the comments section had been removed. Staff and parent governors agreed it was much better. ➤ A Governor asked if staff have it on personal devices. The Head reported that staff have been told they must not have it on personal devices to protect their well being. ➤ The Governor asked if the Head has followed the same guidance. The Head does have it on a personal device for emergencies. Discussion was held on the reasons why it should or should not be on the Head's personal device. 	Chair	
FGB 04.24.16	To agree confidential Items	<ul style="list-style-type: none"> ➤ Staffing ➤ Academisation ➤ Correspondence 	Chair/Head	
FGB 04.24.17	What have we achieved tonight that will improve outcomes for the children in our school	<ul style="list-style-type: none"> ➤ Policies ➤ Budget setting – financial stability of the school. ➤ Safeguarding Audit – safeguarding pupils. 	Chair	
FGB 04.24.18	Date and time of next meeting	➤ Full Governors Meeting Thursday 27 th June 2024 at 6.00pm	Clerk	

Signed by Chair..... Dated:

Meeting closed at 20.05

Signed by Chair..... Dated: