

The Governing Body of Park House Primary School



The Governing Body needs to take a strategic role, act as a critical friend to the School and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities

Terms of reference

1. **To agree constitutional matters***, including procedures where the Governing Body has discretion
2. To recruit new members as vacancies arise and **to appoint new governors*** where appropriate
3. **To hold at least three Governing Body meetings a year***
4. **To appoint or remove the Chair and Vice Chair***
5. **To appoint or remove a Clerk to the Governing Body***
6. **To establish the committees of the Governing Body and their terms of reference***
7. To appoint the Chair of any committee (*if not delegated to the committee itself*)
8. **To appoint or remove a Clerk to each committee***
9. **To suspend a governor***
10. **To decide which functions of the Governing Body will be delegated to committees, groups and individuals***
11. **To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Body is necessary***
12. To approve the first formal budget plan of the financial year
13. To keep the Health and Safety Policy and its practice under review and to make revisions where appropriate
14. **To review the delegation arrangements annually***
15. Any items which individual governing bodies may wish to include

****these matters cannot be delegated to either a committee or an individual***

Membership – As per the Instrument of Government

Disqualification – as per Regulation 20 and Schedule 6 of the Constitution Regulations

These terms of reference agreed by the Governing Body on

Date __15th September 2022__

Name of Governor	Category	End of term of Office
Martin Dore	Co-opted	31/08/2023
Owen Robinson	LA	TBC pending cabinet approval
Steph Kavanagh	Headteacher/Ex Officio	Ongoing
Amy Hukins	Co-opted	16/01/2023
Ruth Coulson	Associate (pending parent ballot)	10/5/2024
Ruth Allen	Co-opted	1/07/2025
Zoe Thorpe	Co-opted	31/08/2023
Christine Ellis	Staff	23/09/2025
Linzi Smithies	Co-opted	23/09/2025
Linda Moore	Co-opted	12/11/2024
Dionne Daysh	Parent	18/12/2024
Carolyn Stone	Parent	18/12/2024
Daniel Faulkner	Parent	16/1/2024
Mark Stanhope	Parent	16/1/2024

Chair of the Governing Body	Martin Dore (TBC)
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Vice-Chair of the Governing Body	Carolyn Stone & Ruth Allen (TBC)
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Clerk to the Governing Body	Julie Swift
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Quorum:	One half of the number of Governors in post
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